



LAY SPEAKER'S ANNUAL REPORT

EAST OHIO CONFERENCE/THE UNITED METHODIST CHURCH

REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal

This report covers the 12-month period from _____ to _____.
This report can be presented from your church/charge conference or
from a church/administrative council recommendation

(Please Print or Type)

PART 1. DATA ON THE LAY SPEAKER

Name _____ Mr. Mrs. Ms.
What name do you go by (i.e. Sue, Bob, Jim) _____
Address _____
City _____ State _____ Zip _____
Home Telephone (____) _____ Work Telephone (____) _____
E-mail _____ Fax _____
Name of District _____
Name of Church _____ United Methodist Church
Church Address _____
City _____ State _____ Zip _____
Church Telephone (____) _____ Church E-mail _____

PART 2. STATUS OF THE LAY SPEAKER

I am applying to BEGIN as a Certified Lay Speaker or Local Church Lay Speaker
I am applying for RENEWAL as a Certified Lay Speaker or Local Church Lay Speaker
I have have NOT completed the Basic Course for lay speakers.
I have have NOT completed an Advanced Course for lay speakers.
What year did you complete the last advanced course you took? _____
What was the title of the last Advanced Course you took? _____
(Renewal applicants must also complete the other side of this form.)

Part 3. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my Pastor or Committee on Lay Leadership and my Church/Charge Conference or Administrative board or Administrative Council to begin as a Certified begin or renew as a Certified Lay Speaker or Local Church Lay Speaker for the ensuing year. Date _____ Lay Speaker's Signature _____

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this Lay Speaker to begin or renew as a Certified Lay Speaker or Local Church Lay Speaker for the ensuing year.
Date _____ Pastor's Signature _____

PART 5 LOCAL CHURCH RECOMMENDATION

The Church or Charge Conference or the Administrative Board or Administrative Council (Mark the appropriate body) of the _____ UMC recommends that the above lay speaker begin or renew as a Certified Lay speaker or Local Church Lay Speaker for the ensuing year.
Date _____ District Superintendent's Signature _____

THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE EO CONFERENCE.
NOTICE: After this form is completed and signed by the Lay Speaker, Pastor, District Superintendent, the office of the District Superintendent is requested to reproduce one (1) copy to be sent to the District Director of Lay Speaking Ministries. The applicant is required to keep a copy for his/her records.

LAY SPEAKER'S ANNUAL REPORT (Continued)

PART 6. MINISTRIES BY THE LAY SPEAKER

During this past year I have:

Participated in **Communicating Ministries** as follows:

- preached in _____ worship services. Where: _____
- served as worship leader in _____ services.
- delivered _____ devotional messages. Where: _____
- taught _____ classes Type: _____
- Other Speaking Activities: _____

Participated in **Leading Ministries** as follows:

- community leadership
- led forums on Family Violence, Drug Abuse, Teenage Pregnancy, etc.
- served as a MEMBER of committee, board, commission, council, task force, etc.
- at my local church (what) _____
 - served as CHAIR of committee, boards, task force (what) _____
- beyond my local church:
 - in my District (what) _____
 - East Ohio Conference (what) _____
 - in the North Central Jurisdiction (what) _____
 - at the General Church level (what) _____

Other leading activities: _____

Participated in **Caring Ministries** as follows:

- Prison Ministry Food & Clothing Banks Hospital, Nursing Home Visit Shut-Ins Poor/Marginalized Crisis Ministries

Other _____

Additional opportunities for leading, caring, and communicating ministries participated in by the lay speaker

(describe opportunity and your part in it): _____

PART 7. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

Completed Disciple Bible Study (ies): I II III IV

Completed Leadership Training Event for Disciple: I II III IV

Taken "Walk to Emmaus"

PART 8. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes No

(If No, please explain) _____

What additional training or support do you need? _____

Give any recommendations you have for improving the lay speaking ministries in your district or annual conference: _____